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May 16, 1969

Miss Laura Gilpin
409 Camino del Monte Sol
Santa Fe, New Mexico 87501

Dear Miss Gilpin:

I will send books today but need a little more money from you. In your letter you said you enclosed a check for \$31.50, but the check (#6651) is made out for only \$10.50?

I will hold this check until you have sent the remaining \$21.00. However, your credit is good with me so I will send the books today. When the books arrive, the bill (invoice) will be enclosed. Just write on it that you paid me for the \$31.50 (40% of \$52.50) and send it back, in order to avoid your paying twice.

Hope this is all clear to you as I only need the \$21.00 to make everything O.K. Hope everything else is all right with you. See you soon.

Sincerely yours,

Steve T. Rice
Assistant Sales Manager

STR/af