

UNIVERSITY OF COLORADO
DEPARTMENT OF FINE ARTS
BOULDER, COLORADO 80309
GREAT WEST EXHIBITION

FINE ARTS BUILDING 104

GARY METZ, DIRECTOR
SANDY HUME, CO-DIRECTOR
ELLEN MANCHESTER, RESEARCH/EDITORIAL CONSULTANT

AREA CODE (303) 492-6904

Dear Ms. Gilpin,

We are pleased that you have agreed to participate in the University of Colorado's photography exhibition, THE GREAT WEST: Real/Ideal. As outlined in our initial letter of July 1, 1976, we have set September 1977 for the exhibition opening and publication date of the accompanying book. In order to prepare a quality exhibition of this scale, and to insure that the catalogue is printed and ready for distribution and review by August 1977, we are requesting that prints be submitted to us by November 15, 1976.

We are asking that you submit for our review, 12-15 finished prints, the majority of which we would prefer to be unpublished, or not widely known images. Prints should be dated and the geographic location indicated. All work should date from 1950 to the present day, and should have been made within the geographic area between the Sierra Nevada and the Missouri River.

Prints which are not selected for exhibition will be mailed to you by April 1, 1977.

As the catalogue is designed to be a scholarly publication with critical essays, historical material and extensive biographic and bibliographic entries on each artist, we will need an updated resume and bibliography. This information should be sent with the prints by November 15, 1976.

We are making plans to travel the exhibition to several major museums and universities during the 1977-78 academic year. Please indicate on the enclosed card if you are agreeable to this.

The selection of a printer for the book will be made from a small group of firms that we feel can produce a finished product of the highest possible quality. A member of the exhibition committee will hand deliver all materials to the printer, and will make every effort to insure that your work is handled with the greatest conceivable care. As stated on the reverse side of your contract, all work, while in our possession, is fully insured.

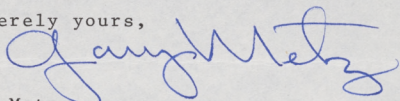
Page Two

September 10, 1976

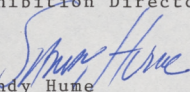
If you have any further questions or foresee any difficulty in meeting any of our requests, please indicate same on the enclosed, return postcard.

We are all very excited about the prospect of doing this exhibition and hope that you share in our enthusiasm. Thank you again for your participation in this project, and we look forward to working with you in the months ahead.

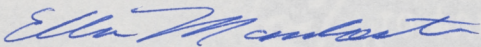
Sincerely yours,



Gary Metz
Exhibition Director



Sandy Hume
Co-Director and Administrator of the Exhibition



Ellen Manchester
Research/Editorial Consultant

Calendar of Critical Dates for Photographers

As soon as possible

Deadline for submission of 12-15 finished prints, resume, bibliography and signed contract

April 1, 1977

Prints not used in exhibition will be returned

August 1, 1977

Catalogue received from printer

September 10, 1977

Exhibition opens in Boulder

September 1, 1978

Prints not sold from the travelling exhibition will be returned

LOAN AGREEMENT/CONTRACT

Photographer/Lender's Name _____

Address _____

Phone _____

Purpose of loan _____

Approximate dates of loan _____ to _____

Dates of exhibition _____ to _____

Artist _____ Title _____

Date _____ Condition _____

Dimensions (inches): Height _____ Width _____

Insurance valuation _____ Unless otherwise instructed, the University
of Colorado will carry all insurance
coverage.

Price (if for sale) _____

Lender's name as it is to appear in catalogue _____

Address from which work is to be collected _____

Shipping instructions _____

Address to which work is to be returned _____

The photographer/lender hereby agrees to the reproduction of his/her works in an exhibition catalogue published by the University of Colorado. This permission is granted on the condition that no other publication, or transfer of publication rights by the University of Colorado, will occur. In the event profits accrue from catalogue sales, said profits shall be distributed in equal shares among participating photographers/lenders. Photographs will not be cropped or bled.

Signature of Lender/Photographer _____

Date _____

CONDITIONS GOVERNING LOANS

1. The University of Colorado will exercise the same care in respect to loans as it does in the safekeeping of comparable property of its own.

2. Unless the lender expressly elects to maintain his own insurance coverage, the University will insure this loan wall-to-wall under its fine arts policy, for the amount indicated on the face of this loan agreement, against all risks of physical loss or damage from any external cause while in transit and on location during the period of the loan. The policy referred to contains the usual exclusions of loss or damage due to such causes as gradual deterioration, inherent vice, war, invasion, hostilities, insurrection, confiscation by order of any government or public authority, risks of contraband or illegal transportation and/or trade.

If the lender elects to maintain his own insurance, the University must be supplied with a certificate of insurance naming the University of Colorado as additional assured or waiving subrogation against the University of Colorado. Otherwise, this loan agreement shall constitute a release of the University from any liability in connection with the loaned property. The University can accept no responsibility for any error or deficiency in information furnished to the lender's insurers or for lapses in coverage.