

Van Ness Avenue at McAllister Street
San Francisco, California 94102
415 863-8800

January 20, 1975

Laura Gilpin
409 Camino Del Monte Sol
Santa Fe, New Mexico 87501

Dear Ms. Gilpin:

Enclosed please find loan agreement forms for the photographs we would like to borrow from you for our upcoming exhibition, WOMEN OF PHOTOGRAPHY. These were selected by guest curators Margery Mann and Anne Noggle for inclusion in the exhibition. Please fill in the requested information, sign and return the gray copies to me. The white copies are for your records.

As Ms. Noggle has explained to you, we would like to borrow the photographs not only for our exhibition, but for a year long tour. The circulation schedule is not yet completed; we will keep you informed as the itinerary develops. We hope to be able to include your photographs in the entire tour.

An extensive catalogue will be published with one work by each artist reproduced. I hope we may have your permission to photograph the works both for catalogue illustration and for publicity use. If you do not agree with this, please indicate so on the loan forms.

We would like to receive the works as soon as possible so that the necessary matting and framing can begin. Please arrange to send your photographs at your earliest convenience, making sure they are carefully packed flat, preferably between sheets of masonite or extra-heavy cardboard sized slightly larger than the photographs to avoid damage in transit. We would like to receive them unframed. Because the prints are of manageable size, may I suggest sending them via air (air mail or air freight), registered and insured (no C.O.D., please). Upon receipt of an invoice from you for the shipping charges, we will reimburse you for the costs involved.

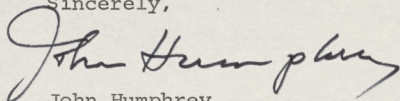
A Museum of Modern Art

San Francisco Museum of Art

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On behalf of Margery Mann, Anne Noggle and the Museum, I would like to express our gratitude to you for your cooperation in helping to bring about the realization of this most important exhibition.

Sincerely,

A handwritten signature in cursive script that reads "John Humphrey". The signature is fluid and elegant, with the first letter of each word being capitalized and prominent.

John Humphrey
Curator

JH:kch
enc.