University of Arizona TUCSON COLLEGE OF LIBERAL ARTS February 28, 1959 DEPARTMENT OF ANTHROPOLOGY Miss Laura Gilpin Box 1173 Santa Fe. New Mexico Dear Miss Gilpin: Our Southwest Indian Arts and Crafts Conference is moving along in fine order. There is some important information we need from you, however, and we must have the enclosed card in our possession not later than March 10. As previously indicated, we are paying your expenses. This includes your transportation, hotel or motel accommodations for a maximum of two nights (March 20 and 21), and food for travel time and the day of the conference. Hotel and food expenses combined cannot exceed \$12 per day. This is a University rule by which we have to abide. As we have to make reservations for the hotel, luncheon, and banquet, we <u>must</u> have the enclosed card back by March 10. You will be our guest at the banquet. We are making reservations for those who wish them at the Flamingo Hotel, 1300 North Stone Avenue. A single room is \$9.50 and a double is \$11.79. We will follow your request as indicated on the enclosed card. We will present you with a check in the amount of your expenses the day of the conference if all goes as now planned. Thank you very much for your prompt attention to these matters. Sincerely, Clay le Tames Clara Lee Tanner (Mrs. John F. Tanner) Associate Professor CLT: 1vg Deutha Dutton is coming to this meeting also. Do not know if she is driving or not - if both 9 you are perhaps you would want to come together. Enc. 1