

May 26,
1954.

The Dexter Press,
West Nyack, New York.

Gentlemen:-

I m preparing some color transparencies for the Museum of International Folk Art of Santa Fe. This will be a series of five cards, 3000 copies each. Will you please send me the total cost price on these together with the freight charges? As the fiscal year of the Museum, which is State supported, ends June thirtieth, the Director wishes to have the purchase order presented before this date regardless of time of delivery. As soon as we have this information we will send the forms to you for your signature so that the Museum may proceed with the order. This is all a matter of form. The transparencies will be ready in a matter of a week or ten days, but we wish the above mentioned information just as quickly as possible.

Very truly yours,

May 26,
1954

The Dexter Press,
West Nyack,
New York

Gentlemen:-

Since my letter to you of this morning, one certain post card has been selected which may have to be in the form of a fold. The subject matter is a long panel with some letters which must be legible. These may likely be too small in a reduction, and I have suggested the fold as a solution whereby the length can be nearly doubled. It could be fastened for mailing by or clip or a sticker. Therefore in making the estimate I requested will you include this as one card. As the entire panel is in a narrow passage way, I shall have to make the transparencies in a pair with the break coming at the fold. One section would be slightly longer than the other as far as the reproduction goes.

As stated in my earlier letter, the all important thing is to recieve the estimate quickly so that we may send you the purchase order.

Very truly yours,

P.S. Isnt the card I ordered from you some weeks ago about ready?