

UNITED STATES
DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE
MESA VERDE NATIONAL PARK
COLORADO

July 24, 1939

Miss Laura Gilpin
317 Cheyenne Road
Colorado Springs, Colorado

Dear Miss Gilpin:

In reply to your letter of July 3, concerning the discount allowed us on the sale of your Mesa Verde Booklets, may we request that you again check your books and accounts.

You state that our discount has been 25 per cent on all recent sales. However, our books and cancelled checks show this to be otherwise. Checking our accounts we find that we have always taken a 30 per cent discount, and in order to show this we are giving you the dates on 1938 payments as follows:

Received, May 18, 1938 - 50 booklets - paid June 21, Check #154, \$17.50
Received, June 25, 1938 - 50 booklets
Received, July 7, 1938 - 75 booklets - paid Sept 27, Check #167, \$61.25
Received, August 31, 1938 - 50 booklets

In checking the years 1936 and 1937 we find that exactly the same payment rates have been made. If you desire the dates and the amounts of the checks and the check numbers we will be glad to send them to you.

The above amounts paid, as you will see, allow for a 30 per cent discount. But on May 1, 1939, we received 50 booklets and were billed \$18.75 for them, an allowance of only 25 per cent. We paid for them on May 13, by Check #180 the billed amount, \$18.75

Will you be so kind as to again check your accounts? We cannot understand why our books should show orders for these years, paid by checks of which we have a complete record, on which a 30 per cent discount was allowed, to have the same changed to a 25 per cent discount without any explanation. We feel that the fault must lie in the billing and would like to have the matter cleared before we make our check for this last order of 100 booklets.

We are sorry to cause you this trouble but it is necessary that we keep a complete record, and at present we are unable to make one. We will sincerely appreciate hearing from you.

Yours very truly,

Thyra D. Wallace
Thyra D. Wallace
Treasurer
Mesa Verde Library Fund.