

JOHN GAW MEEM · A. I. A. · ARCHITECT

HUGO ZEHNER · PAUL HOOVER · ASSOCIATES · SANTA FE · NEW MEXICO

May 11, 1937

Miss Laura Gilpin
317 Cheyenne Road
Colorado Springs, Colorado

Dear Miss Gilpin:

I have been requested by the United States Commission to the International Exposition on Art and Technique in Modern Life, Paris, 1937, to furnish three photographs of the Colorado Springs Fine Arts Center for exhibition purposes.

These photographs have to be in New York on May 31. The photographs have to be in accordance with the following specifications:

"Photographs of the actual buildings must be from 15"x20" to about 30"x40" in size, mounted singly on pulp board about one-quarter of an inch thick (no glass) with one half inch black passe partout border except at bottom where it must be one inch."

The three photographs I have selected are:

1. Main Entrance) both of these are included in
2. East Garden) the last portfolio you sent me
3. West view as shown on the bottom of page 12
of the Architectural Forum, July, 1936, issue.

In order to make sure that you can identify the photographs, I have selected, I enclose herewith rough tracings of them.

You will notice from the above specifications that the actual photographs must be from 15"x20" to about 30"x40" in sizes. I would suggest that in enlarging, you stick to the minimum 15" dimension for the small side of the photograph and let the long side come to whatever size is required for proper proportion.

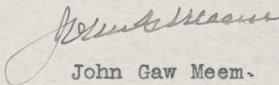
If you will enlarge the three prints, we will do the mounting here in the office.

I will leave the selection of paper to you.

As you can see, there is very little time left if we are to get the pictures to New York by May 31, and I will therefore appreciate it if you can

proceed at once with the work of enlarging, and if possible, get the prints to us by the week-end. If for any reason you feel that this is impossible, will you immediately telegraph me?

Sincerely yours,



John Gaw Meem.

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